

the hazards?	ho might be armed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	 Staff Visitors to your premises Cleaners Contractors Drivers Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions Anyone else who physically comes in contact with you in relation to your business 	 Hand Washing Hand washing facilities with soap and water in place. Stringent hand washing taking place. See hand washing guidance. https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ Drying of hands with disposable paper towels. https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/ Gel sanitisers in any area where washing facilities not readily available 	Service Users and staff to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace. To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus	Centre Manager/ ASCC Staff Centre Manager Centre Manager/ ASCC staff Centre Manager		

	Cleaning Frequently cleaning and disinfecting objects and surfaces that are touched	Rigorous checks will be carried out by Centre Manager to ensure that the necessary procedures are being followed.	Centre Manager	
	regularly particularly in areas of high use such as door handles, light switches, reception area and toilets using appropriate cleaning products and methods. Frequent cleaning of equipment, machines and gym surfaces	procedures are being rollowed.	ASCC staff	
	Social Distancing Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency https://www.publichealth.hscni.net/news/covid-19-coronavirus https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people	Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it. Management checks to ensure this is adhered to will be carried out by the Centre Manager.	Centre Manager/ ASCC staff	
	Redesigning processes to ensure social distancing in place.		All staff	
	Wearing of Gloves Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.	Where required, throughout cleaning and administering First Aid.		

RPE Public Health guidance on the use of PPE (personal protective equipment) to protect against COVID-19 relates to health care settings. In all other settings individuals are asked to observe social distancing measures and practice good hand hygiene behaviours	Staff to be reminded that wearing of gloves is not a substitute for good hand washing.	
Symptoms of Covid-19 If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance. Line managers will maintain regular contact with staff members during this time.	Internal communication channels and cascading of messages through line managers will be carried out regularly to reassure and support employees in a fast changing situation.	Centre Manager/ ASCC staff
If advised that a member of staff or public has developed Covid-19 and were recently on our premises (including where a member of staff has visited other work place premises such as domestic premises), the management team of the workplace will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. https://www.publichealth.hscni.net/	Line managers will offer support to staff who are affected by Coronavirus or has a family member affected.	
Mental Health Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and	Regular communication of mental health information and open door policy for those who need additional support.	Centre Manager

will offer whatever support they can to	
help	
Reference -	
https://www.mind.org.uk/information	
-support/coronavirus-and-your-	
wellbeing/	
www.hseni.gov.uk/stress	

EQUIPMENT BELONGING TO ASCC WILL BE CLEANED BEFORE AND AFTER USE OF ANFIELD SPORTS AND COMMUNITY CENTRE STAFF.